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| **THE READING LIST FOUNDATION**  **SCHOOL OR COLLEGE AWARD FORM** |
| School or College name: |
| Postcode: |
| Name of student receiving Scholarship: |
| **The Reading List Foundation complies with GDPR.** Our Privacy Policy is on our website, and our Data Protection Policy is available on request. |
| Can you explain a little about why you have chosen this student for the Scholarship? Detailed personal information will remain confidential to the Reading List Foundation and will not be shared with any outside party. However, we do sometimes use anonymous quotes about students’ characters or impact in communications with our donors (e.g. ‘*Their quite exceptional resilience and work ethic are breath-taking*.’) |
| What A-level/IB/BTEC grades is the student expected to achieve/has achieved? |

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| Gender of student: Male Female |
| Which of the following options best describes the student’s ethnic group or background?:  White Mixed/multiple ethnic groups  Asian/Asian British Black/African/Caribbean/Black British  Other ethnic group |
| If you are able to provide a (non-school) contact email for the student it would be appreciated – this helps us remind them if they forget to claim or lose their letter. The email remains confidential to us and will not be disclosed to any third party. |
| Please complete:  “We confirm that, *to the best of our knowledge*, the student in question’s household income is below approximately £30,000 per annum (roughly the median gross household income across the UK).”  Please could we have your details below, and when you return the form to us by email could you **please cc the email to another member of your Senior Leadership Team or Sixth Form Leadership team** (this is in place of the two signatures requirement we had in previous years).  Your name:  Your position:  Date: |
| Once completed, please email this form back to us at [info@readinglistfoundation.org](mailto:info@readinglistfoundation.org)  **We cannot issue any awards to students unless we have had the form returned.** |
| **And don’t forget to provide the accompanying Scholarship Award Winner’s letter to the student!** |
| The Reading List Foundation, School Claim Form, v6 01.05.2020 |